

Liberty St. NE

Crosswalk

Enter	51	52
	50	53
↓	49	54
	48	55

Fire Lane

15'	47	56
	46	57
	45	58

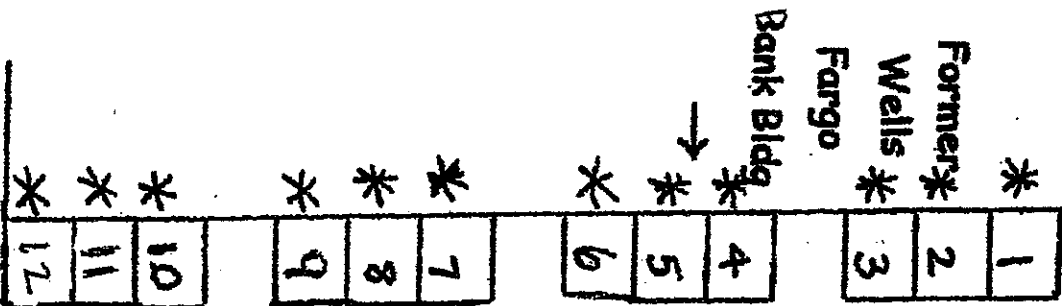
20'

Salem Center

Fire Lane	44	59
	43	60
	42	61

5'	41	62
5'	40	63
5'	39	64
5'	38	65

Fire Lane



Alley

18'	38
	31
	30
	35

Fire Lane

15'	34
	33
	32

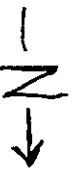
Fire Lane	31
	30
	29



Crosswalk

28
27
26

HIGH ST. NE



SSM's Wednesday Farmers' Market

RESERVED SPACE RULES

Vendors have the opportunity to reserve a particular space(s) for the entire season, from the first Wednesday in May through October. The rules for reserving a space are as follows:

1. Pay a yearly reserved space fee of \$50. for one space or \$75. for two spaces, in addition to the annual membership fee of \$30. Vendors selling only produce may reserve 3 spaces for a yearly reserved space fee of \$100.
2. A vendor can reserve a maximum of two (2) spaces, with the exception of vendors selling only produce, who may reserve 3 spaces. Vendors reserving a double/triple space must use all spaces at least 50% of their selling days or they will not be allowed to reserve a double/triple space the following year.
3. Vendors may share a reserved space booth **ONLY** if both members submit their application for the reserved space at the same time, reference the other vendor on each of their applications as a reserved booth partner, and the products of each vendor must be blended throughout the booth space. A vendor cannot reserve a double/triple booth space and then allow another vendor of their choice to use any portion of the reserved booth spaces.
4. Those not reserving space will be assigned a space by the Coordinator on a first come, first serve basis on Market days (excluding crafters).
5. Produce, cut flowers and plant vendors will have priority for the north-facing spaces up to March 31, 2009. After March 31, 2009, any remaining north-facing spaces will be made available to vendors with other perishables. Crafters may only reserve a single space within spaces 39 through 65. On-site prepared food vendors may only reserve space within spaces 28 through 38.
6. Cut off time for vendors to claim their reserved space is 8:45 a.m. each Wednesday. **Even though you may have paid in advance for your space, you must check in prior to 8:45 a.m., otherwise your space may be given to another vendor.** Unclaimed reserved spaces will be given out to other vendors after the cut off time.
7. If a vendor will not be attending Market they must telephone the Market at (503) 585-8264 by 7:00 PM Tuesday night and leave a voice mail stating same. Failure to advise the Market of an absence will result in a point reduction. **Failure to call in on three separate occasions will result in the loss of your reserved space.**

How your reserved space will be determined:

1. You will receive a reserved space map of the Market area with the application. Each vendor that wishes to reserve a space(s) needs to list their choices 1 through 6 on the application.
2. First priority status will be given to those vendors who have the highest number of points and have their application in and full fees paid by the March 31, 2009 cut off date.
3. Should more than one vendor select the same space as their number one choice, the priority will go to that vendor with the highest number of points. All being equal, then we will draw straws.
4. Point system:

A. Number of years in the Farmers' Market starting with 2002	+1
B. Daily attendance at the Farmers' Market (for each day present)	+1
C. Reserving a space (each year)	+5
D. Failure to notify Market Coordinator when not using reserved space on Market day (each incident)	-1

Each vendor who participates in a shared booth will receive 1 point for each Market Day attended. You must notify the Market Coordinator, at the time of check-in, of the full names of all vendors sharing the booth in order for each to receive a point.

For applications received after the cut off date of March 31, 2009, the determination of which new applicant receives priority for a particular space will be by first come, first serve, using the postmark date of the application. If two or more vendor applications, with the same postmark, request the same reserved space, we will draw straws.

The points accrued by a vendor for the prior three years will be passed to the buyer of the business, assuming the buyer wishes to continue selling at the Market.

Reserved spaces may not be changed after opening day of Market without forfeiture of the initial reserved space fee. If a vendor wishes to change reserved spaces they must make a written request to the Board of Directors stating the reason(s) for the change. Only spaces unreserved as of the date the written request is received will be available. The vendor must pay a new reserved space fee and their prior reserved space will be made available to any vendor on a first come, first serve basis. There will be no refund of reserved space fees without a written request received prior to opening day of Market (May 6, 2009).