

**2012 Salem Saturday Market Membership Application
Application Deadline for Reserved Space: February 15, 2012**

Please print neatly and clearly.

There are three ways to submit an application to the SSM.

Option 1: Enter your information from the website online and print the pdf. Mail the application to:
Salem Saturday Market, PO Box 13691, Salem, OR 97309

Option 2: Call the market office and request an application be mailed to you.
Complete the application and return it to the market office.

Option 3: Pick up an application at the market office, complete the application
and return it to the market office.

Business Name _____

Owner Name _____

Name of Voting Member _____

Address _____

City _____ State _____ Zip _____

Hm. Phone _____ Cell Phone _____

Email _____

Years in Business _____ Years participating in the Salem Saturday Market _____

SSM has my permission to give customers my: Phone Number: YES NO Email: YES NO

I am applying for the **Saturday Market** **Wednesday Market** (circle all that apply)

Do Not Fill Out.... For SSM Office/Board OnlyDo Not Fill Out

\$30.00 Membership (required) 2012 membership fee good for all SSM Markets

\$50.00 Work Deposit Fee (required)

SATURDAY

WEDNESDAY

\$50.00 Single Reserved Booth Fee

\$50.00 Single Reserved Booth Fee

\$75.00 Double Reserved Booth Fee

\$75.00 Double Reserved Booth Fee

\$100.00 Triple Booth Fee

\$125.00 Quad. Booth Fee

Total Fees: Membership, Work Deposit.....\$ _____

Total Fees: Saturday & Wednesday..... \$ _____

Grand Total Above Fees.....\$ _____

Paid By: **Check #** _____ Credit Card: **Visa** **MasterCard** **Discover**

All Necessary Licenses & Permits: **YES** **NO**

Board Member Signature _____ Date _____

All applicable forms, permits, licenses and insurance documents must be submitted at the same time. Your application will be returned if it lacks enough information to make a decision.

This is your responsibility and may affect your acceptance into the Salem Saturday Market.

Any new items previous vendors wish to sell must go through the jury process.

All new and returning vendors who apply by the February 15th Reserved Space deadline for the 2012 market season will be notified by email or letter during the first week of March 2012.

Applications must be completely filled out.

Vendors required to carry liability insurance will find that requirement on the supplemental application form for growers and food vendors.

Application Checklist

- One (1) Regular Salem Saturday Market Application form enclosed (all vendors)
- One (1) Food Booth/Processor Application form enclosed (food vendors only)
- One (1) Produce/Nursery Application enclosed (flowers, produce, nursery vendors only)
- Marion County Commercial Kitchen License (Prepared Foods)
- Marion County Commissary License (Prepared Foods)
- Oregon Dept. of Agriculture (Processed Foods)
- Weights & Measures License (where applicable- meats, produce, etc...)
- ODA Nursery License
- ODA Produce License
- Meat Handlers License/Permit
- Egg Production License?Permit
- Liability Insurance with Salem Saturday Market listed as additional insured
- \$30.00 Membership Fee
- \$50.00 Work Deposit Fee
- Reserved Booth Fee
- One (1) Check or Credit Card for above fees
- Credit Card Information on back page of application (if paying by credit card please fill out information at bottom of last page of this application)
- Signature & Date on all applications

Vendor Categories

Please check the appropriate box below and circle the specific category. (check all that apply)

Please attach additional sheet to list and describe your craft items you wish to sell. This must be included with this application or it will be returned as incomplete.

Fresh Produce* (Fill out **Grower Product Application** in addition to this application)

• Berries • Fruit • Herbs • Vegetables • Mushrooms • Nuts • Honey • Etc...

Farm Grown Value-Added Processed Foods Note: (If you are planning to sell your own farm-grown processed food products, you must also complete the "Processed and On-Food Vendor Application as well)

Nursery Plants & Cut Flowers* (Fill out **Growers Application** in addition to this application)

Meats* (Fill out **Processed & On-Site Foods Application** in addition to this application)

Food Booth* (Fill out **Processed or On-Site Foods Application** in addition to this application)

Baked Goods • **Pre-Packaged Foods** • **Temporary Restaurant**

Foods that are manufactured and packaged for sale, Foods that are prepared, ready to eat on-site by the vendor and are licensed as temporary restaurants by Marion County or as food establishments by the ODA.

Crafters (check all that apply below)

Fine Art

- Drawing
- Glass
- Painting
- Photography
- Other _____
- _____

Crafts, cont....

- Other _____
- _____

Clothing

- Accessories
- Babies
- Children

Clothing

- Batik
- Tye Die
- Handpainted
- Printed
- Other _____
- _____

Soaps & Lotions

Herbal Products

Pet Products

Jewelry

Artisan

*Readily available items of wood, wire, threads, plastic, shells, beads, etc...
Items made with purchased components.*

Handcrafted

Polymere, silver clay, wood, stones, glass, etc... Items made by the artist.

Lapidary

*Stones, cabs, engravings, carvings.
Pieces are cut, polished and carved.
Fine, jewelry.*

High Quality Pieces

Made of precious metals, gems, gold, silver, copper, bronze, etc...

Steampunk

Found objects of watches, gears, small metal parts, etc...

Crafts

- Basketry
- Candles
- Ceramics
- Pottery
- Fiber Arts
- Furniture
- Leather
- Recycled Art
- Toys
- Wood

***Requires additional paperwork**

I am requesting a **RESERVED BOOTH** for (circle all that apply): **Saturday** **Wednesday**

Booth maps are available on the last 2 pages of this application form.

Sat. 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ **Any Booth Available** **No Preference**

Wed. 1 _____ 2 _____ 3 _____ 4 _____ 5 _____ **Any Booth Available** **No Preference**

Please be advised that booth assignments are based on previous years points acquired by returning vendors.

Assignments are determined according to vendor points, booth category and date the application is received. Booth assignments are not guaranteed.

If your application is received after the application deadline, you may not be assigned your requested booth. For each market request, please indicate which five (5) booth numbers you would like to request in order of booth preferences.

Reserved Booth Fees:

Reserved booth fees are only refundable if we are not able to assign you a reserved booth. No refunds will be made after the first day of the designated market. Credit after 1st day of designated market will be applied to future markets.

I understand and agree to the above statement regarding booth fees.

Signature _____ Date _____

The undersigned agrees to exercise the utmost care in use of the facilities and properties of The Salem Saturday Market, The State of Oregon, Salem Hospital, The City of Salem and any other venue utilized for official SSM business. The vendor also agrees to indemnify and save harmless The Salem Saturday Market, The State of Oregon, Salem Hospital and The City of Salem, its officers, employees and agents from all claims, actions, judgments, losses, costs (including reasonable attorney fees) and damages whatsoever, including accident, injury or death caused to persons or property of any kind, arising out of, in connection with, or incident to, the market, except caused by the sole negligence of The Salem Saturday Market, The State of Oregon, Salem Hospital and The City of Salem.

This vendor understands that the premises used by The Salem Saturday Market are owned by The City Salem (Wednesday Farmers Market) or The State of Oregon (Salem Saturday Market), Salem Hospital (Monday Hospital Market) and any other venue utilized for official SSM business and are used with the owners permission. Permission to use the premises can be withdrawn at any time .

The undersigned agrees not to hold The Salem Saturday Market, The State of Oregon and The City of Salem, its officers, directors, employees or agents, responsible for any loss or damage claimed by the vendor should such permission be withdrawn.

I acknowledge with my signature below that I have read the 2012 Market Handbook and it's addendum's and further agree to abide by the rules therein.

I understand agree to the above terms.

Signature _____ Date _____

Please charge the the amount to my credit card.

_____ Visa _____ MasterCard _____ Discover Expiration _____

Card # _____ CV Code _____

Billing Address _____

City _____ State _____ Zip _____ Ph _____

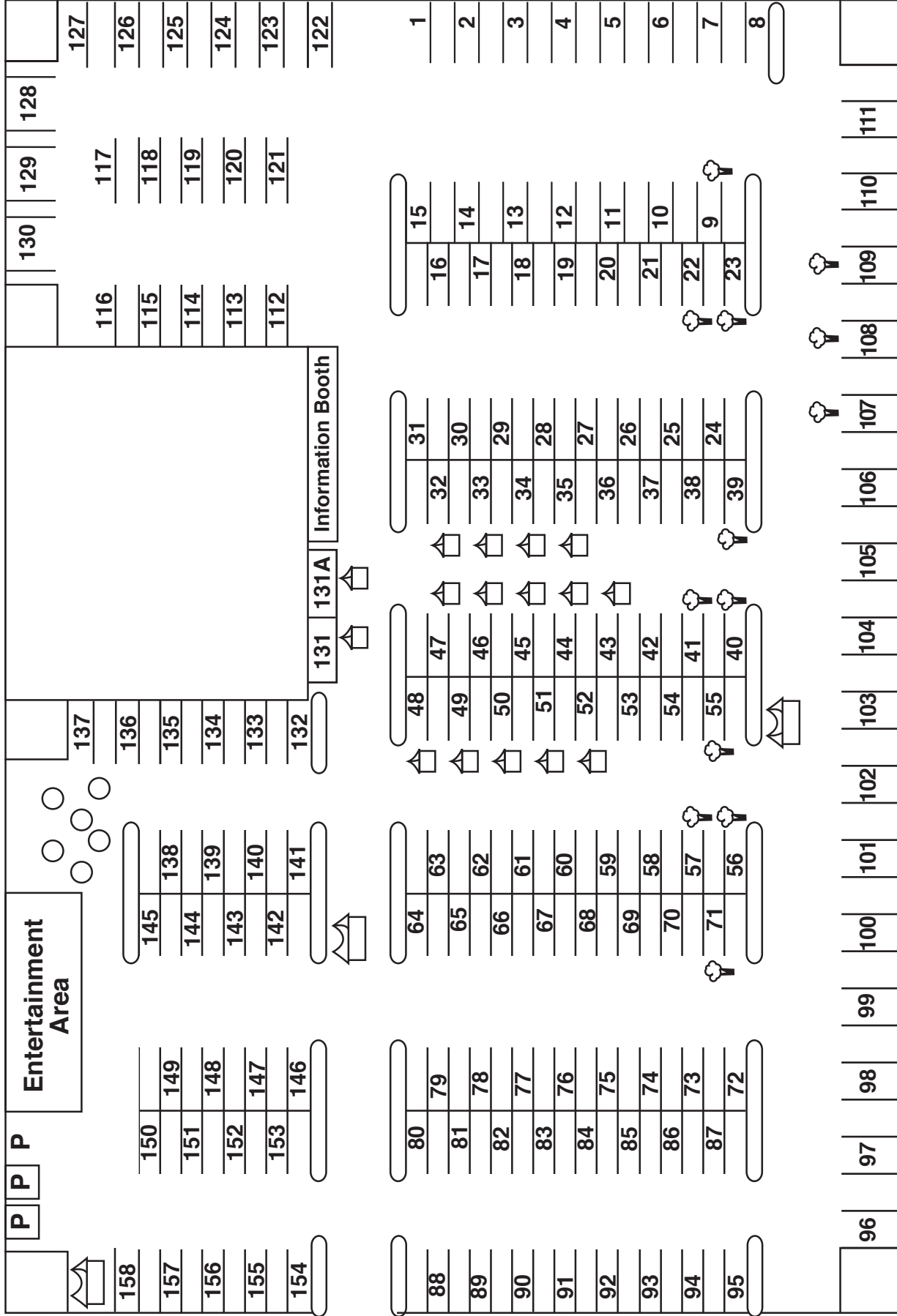
Signature _____

Your credit card information will be securely destroyed once it is processed.

Salem Saturday Market

UNION STREET

Disability Parking N



P P P

Entertainment Area

Load-Out

WINTER STREET

MARION STREET

SUMMER STREET

Load-In

Tables

Shade Spots for Produce/Cut Flowers

Food Court

Zero Waste

Porta-Potties

Wednesday Market Map

